

# **Annual Report**

## **Fiscal Year 2082/083 (2025/026)**

### **Sharada Bidyapeeth**

Bheemdatt Municipality Ward No. 04, Bankhet,  
Mahendranagar, Kanchanpur

Estd. 2048 (B.S)

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## **Annual Report Preparation Team**

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## **Executive Summary**

Sharada Bidyapeeth has completed its 34 years of service of imparting higher level education to the students of this province. This institution was established in the year 2048 BS. It had dispatched its first batch of graduates in the year 2051 (BS). At present (i.e. in the fiscal year 2082/083), 322 students enrolled in this college. The college provides discount facilities on fee to financially weak students. The college provides discounts on fees, scholarship schemes and books to the needy students. This institution aspires to create an educated, ethical and prosperous society by imparting higher education to youth and enabling them towards integral human and career development in industrial and commercial sectors. It strives at maintaining academic excellence, healthy standards in extracurricular practices and at developing entrepreneurship skills among the students.

Besides teaching and learning activities the college focus to extracurricular activities also. It conducts cultural programs and organizes athletic meet on yearly basis. It also promotes to develop research skill, communication skill, and analytical skill among the student. The college also gives due consideration in promoting civic sense and social consciousness in the students. The main aim of this college is to develop the intellectual capacity of students. It also aims to impart quality and value based education to the youth.

Currently the college is running 4-year Sastri program and One Year B.Ed. Program at bachelor level. Both programs are affiliated to Nepal Sanskrit University. The college has strength of 19 teachers. This is a community-based college registered under the Act of NSU. It is a service motive organization.

## ACKNOWLEDGMENTS

The Annual Report Preparation Team of **Sharada Bidyapeeth, Mahendranagar, Kanchanpur** expresses its sincere gratitude to all individuals and institutions whose valuable support and cooperation made the preparation of this Annual Report possible.

First and foremost, we extend our heartfelt thanks to the Campus Chief for visionary leadership, continuous encouragement, and constructive guidance throughout the reporting process. We are equally grateful to the Management Committee for their direction and institutional support.

We would like to acknowledge the dedicated faculty members and administrative staff who provided accurate data, records, and timely information from their respective departments. Their cooperation ensured the authenticity and completeness of this report.

Special appreciation goes to the Accounts Section, Examination Section, and Administration Office for their assistance in compiling financial, academic, and operational data. We also thank the IT Support Team for technical assistance in formatting and designing the report.

Our sincere thanks are extended to students, alumni, and stakeholders whose achievements and feedback have significantly contributed to the progress highlighted in this report.

Finally, we deeply appreciate all contributors who directly or indirectly supported the documentation, editing, proofreading, and finalization of this Annual Report.

We believe that this report reflects the collective effort, commitment, and dedication of the entire Sharada Bidyapeeth family.

Annual Report Preparation Team

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## **1. Background Information**

Sharada Bidyapeeth is a Constituent Campus established to impart higher level education to the students of Sudurpaschim Province of Nepal. It is affiliated to Nepal Sanskrit University. This campus has served to be an important institution for providing an access for education to the students of both remote hilly and Terai region of Mahakali Zone. This institution run the program Shastri and B.Ed. in bachelor level.

At present in the fiscal year 2082/083, 322 students enrolled in this campus. In the previous year (i.e. fiscal year 2081/082) 454 students were enrolled in this campus. The campus is committed to serve the society in education sector and to produce skilled human resources. The aim of this campus is to impart quality and value based education to the youth so that they can contribute to the national economic and social growth.

Within a span of short time this campus has been able to maintain goodwill and esteem in the eyes of the people of Sudurpaschim Province of Nepal.

### **Mission Statement**

The mission of Sharada Bidyapeeth is to provide quality education that fosters academic excellence, critical thinking, innovation, and ethical values among students. The institution is committed to creating an inclusive and learner-centered environment that promotes intellectual growth, social responsibility, and lifelong learning.

Sharada Bidyapeeth strives to equip students with the knowledge, skills, and competencies necessary to meet national and global challenges while contributing positively to society. Through dedicated faculty, modern teaching methodologies, research activities, and community engagement, the campus aims to nurture responsible citizens and future leaders.

### **Vision Statement**

Sharada Bidyapeeth envisions becoming a leading academic institution recognized for excellence in teaching, research, and community engagement. The institution aspires to cultivate knowledgeable, skilled, and ethical graduates who contribute meaningfully to national development and global progress.

Sharada Bidyapeeth aims to create a dynamic learning environment that promotes innovation, inclusivity, sustainability, and lifelong learning, preparing students to face future challenges with confidence and responsibility.

## **Goal and Objectives and Strategic Plan**

### **1. Goal**

The primary goal of **Sharada Bidyapeeth** is to ensure academic excellence by providing quality, affordable, and inclusive education that prepares students to become competent, responsible, and socially committed citizens capable of contributing to national and global development.

### **2. Objectives**

To achieve its goal, Sharada Bidyapeeth is committed to the following objectives:

#### **1. Enhance Academic Quality**

Improve teaching-learning processes through modern methodologies, ICT integration, and continuous faculty development.

#### **2. Promote Research and Innovation**

Encourage faculty and students to engage in research, publications, seminars, and academic collaborations.

#### **3. Strengthen Infrastructure and Resources**

Develop physical facilities, library resources, laboratories, and digital connectivity.

#### **4. Ensure Student-Centered Learning**

Foster critical thinking, creativity, leadership, and practical skills through co-curricular and extracurricular activities.

#### **5. Maintain Good Governance and Transparency**

Promote participatory decision-making, accountability, and effective institutional management.

#### **6. Enhance Community Engagement**

Conduct outreach programs, social awareness campaigns, and collaborative initiatives with local stakeholders.

#### **7. Promote Inclusivity and Equity**

Provide equal opportunities for students from diverse backgrounds, ensuring gender equity and social inclusion.

### **3. Strategic Plan**

To accomplish the above objectives, Sharada Bidyapeeth adopts the following strategic priorities:

### **A. Academic Excellence**

- Regular curriculum review and feedback mechanisms
- Faculty training, workshops, and exposure visits
- Integration of ICT and digital learning platforms

### **B. Research and Quality Assurance**

- Strengthening the Internal Quality Assurance Committee (IQAC)
- Encouraging research grants and publication culture
- Organizing national and regional seminars/conferences

### **C. Infrastructure Development**

- Expansion of classrooms and smart boards
- Library digitization and e-resource access
- Improved internet connectivity and campus facilities

### **D. Student Development**

- Career counseling and placement support
- Skill-based training and entrepreneurship programs
- Scholarships and financial support schemes

### **E. Institutional Sustainability**

- Resource mobilization and financial sustainability planning
- Environment-friendly campus initiatives
- Strong partnerships with academic and professional institutions

## **2. Academic Progress**

Sharada Bidyapeeth has done progress in different academic dimension as given below:

### **2.1 Enrolment Trend Analysis of Last Three Years.**

The following table shows enrolment trend of students.

Table 1

*Enrolment Trend Analysis for BBS Program*

<b>Years</b>	<b>Enrolment Student in BBS First Year</b>			<b>Enrolment of Educationally Disadvantaged Student in BBS First Year</b>			
	Male	Female	Total	Male	Female	Total	%
<b>2082/2083</b>	190	132	322	60	46	106	32.91
<b>2081/2082</b>	333	121	454	84	37	121	26.65
<b>2080/2081</b>	52	8	60	13	1	14	23.33

*Note: Educationally Disadvantage Student includes Janjati, Dalit and Handicap.*

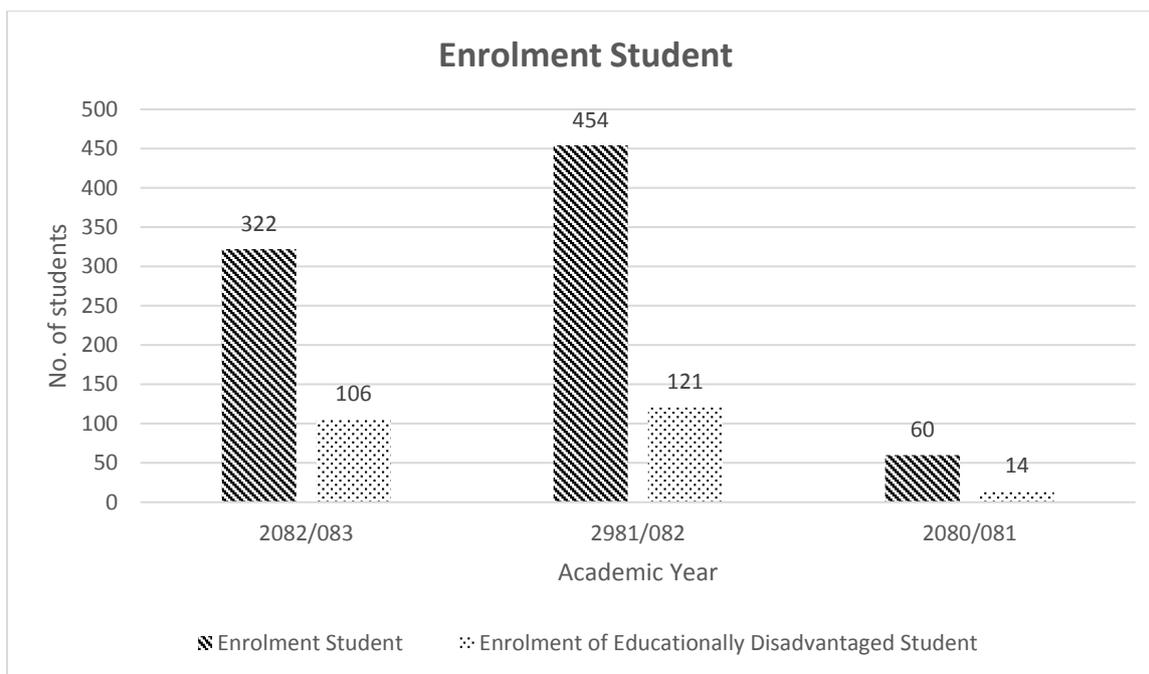


Figure 1 Enrolment Trend Analysis

The above table and diagram reveals that the number of student enrolment during last three years has been increasing from 60 to 322. The average enrolment trend is near to 278.67 students. The average enrolment trend of Educationally Disadvantaged Student has remained up to 27.63 percentage.

## 2.2 Pass Rate Trend Analysis

Table 2

Pass Rate Trend Analysis of students in Bachelor in Sanskrit

Academic Year	Shastri Part	Number of Student Appeared in Exam				Number of Passed Student			Passed Edu. Disadv. Student	Total passed %
		Total Students	Male Student	Female Student	Educationally Disadvantage Student	Pass Male	Pass Female	Pass Total		
2080/081	I	8	7	1	-	5	1	6	-	75
	II	10	8	2	-	1	2	3	-	30
	III	14	12	2	1	6	1	7	1	50
	IV	8	4	2	-	1	-	1	-	12.5
2079/080	I	10	8	2	-	3	-	3	-	30
	II	14	12	2	1	2	1	3	1	21.42

	III	8	4	2	-	-	-	-	-	0
	IV	-	-	-	-	-	-	-	-	0
2078/079	I	14	12	2	1	7	1	8	1	57.14
	II	8	4	2	-	3	2	5	-	62.5
	III	-	-	-	-	-	-	-	-	-
	IV	-	-	-	-	-	-	-	-	-

The pass rate of 2080 BS of Shastri I, II, III and IV Part is 75, 30, 50 and 12.5 percentage respectively, pass rate of 2079 of Shastri I, II, III and IV Part is 30, 21.42, 0 and 0. And pass rate of 2078 of Shastri I, II, III and IV Part is 57.14, 62.5 0 and 0 percentage.

### 2.3. Graduate Trend Analysis

Table 3

#### *Graduate Trend Analysis in Bachelor Level*

Academic Year	Passed Exam Year (AD)	Number of Graduated Students in Bachelor Level in BBS and MBS Program							
		Male	Female	Total	Educationally Disadvantage Student				
					Male	Female	Total	%	
2080/081	2024	126	94	220	43	27	70	31.81	
2079/080	2023	96	86	182	32	31	63	34.61	
2078/079	2022	22	10	32	3	2	5	15.62	

Note: - The data of the number of graduated students has been identified from the transcript presented by the student themselves. The above table presents low number of pass rate but actual pass rate of students is increasing. After all the passed students submit their transcript, the figure will be increasing trend later.

### 2.4 Programs

Sharada Bidyapeeth started its bachelor level program in the year 2048 BS. At present it is running 4 years Sastri program and One Year B.Ed. Program in bachelor level. The cultural programs and events happening in the Campus are presented below.

**Table 4**

*Cultural Programs and Events*

S.N.	Cultural Programs and Events
1.	<p><b><u>Introduction Program</u></b></p> <p>Management extends introduction program during welcome party to the new entrants by making them aware of the rules and regulation of the campus</p>
2.	<p><b><u>Campus Annual Function</u></b></p> <p>Students exhibit their cultural talent presenting local dress and song by participating in different stage performances. Students received medals and certificates who performed best in extra-curricular activities like games, quiz, dances etc.</p>
3.	<p><b><u>Welcome Party</u></b></p> <p>The campus organizes welcome party for newcomer students every year with the collaboration of 2<sup>nd</sup> and 3<sup>rd</sup> year students. New students know the culture of the campus and accommodate with new environment of the campus.</p>
4.	<p><b><u>Farewell Party Event</u></b></p> <p>It is the good luck wishes to the final year students by the campus 4<sup>th</sup> year students. The 3<sup>rd</sup> year students pay their regards and wishes to the seniors for the guidance they got from them.</p>
5.	<p><b><u>Sports Program</u></b></p> <p>The campus organizes Sports Program meet every year to promote sport activity. Formation of Sharada Education Group, Reader Group, Environment Group, Cultural Group and Annual Preparation Team</p>
6.	<p><b><u>Outreach Program</u></b></p> <p>The campus conduct outreach program for the expansion of Presentation among the students outside campus.</p>

**2.5. Educational Pedagogy**

The techniques of educational pedagogy are:

- a. Lecture / Discussion
- b. Class Presentation
- c. Field visit
- d. Group Discussion
- e. Role Play

f. Home Assignment

g. Self- Correction

### **3. Physical Progress**

#### **3.1. Infrastructural Development**

The following detail gives an account of infrastructure development taken place in the campus.

- ✓ Sharada Bidyapeeth possesses 4 building.
- ✓ There is a 3 hostels and a kitchen.
- ✓ There is a cycle stand and motorcycle stand.
- ✓ It has pure drinking water supply system.
- ✓ It possesses an Administration and Account Office.
- ✓ It has a platform for cultural activities.
- ✓ It has well equipped classrooms with furniture.
- ✓ There is a Saraswati temple inside the campus compound.
- ✓ The campus has inverter for power backup.
- ✓ It has a park and a playground.

#### **3.2 Educational Aids and Equipment**

The campus possesses the following educational aids

- a. Number of computers - 7
- b. Number of laptops - 10
- c. Table - 9
- d. Sofa Set - 4
- e. Desk and Bench - 17
- f. Revolving Chair - 13
- g. Sound System - 1
- h. VCR - 1
- i. White Board - 5
- j. Harmonium - 1
- k. Madal - 1
- l. Fan - 77
- m. Steel Cupboard - 5
- n. Photocopy Machine - 2

- o. Chair (Iron) - 12
- p. Steel Rack - 27
- q. Glass Rack - 3
- r. Stand Fan - 6
- s. Steel Table - 4
- t. Smart Board - 1
- u. Wood Chair - 178
- v. Ply Chair - 47
- w. Internet - 1
- x. Telephone set - 1
- y. Number of Books in library – 10291

#### **4. Financial Progress**

##### **4.1 Analysis of Financial Resource/Income of Last Three Years**

The table given below presents analysis of income of past three years.

Table 5

*Income analysis of 2079/080, 2080/081 and 2081/082*

<b>Financial Year</b>	<b>Income</b>				<b>Total (Rs)</b>	<b>Income % of student fee</b>
	<b>Student fee and form fee (Rs)</b>	<b>Grant from UGC (Rs)</b>	<b>Others (Rs)</b>	<b>Grants from Government Source (Rs)</b>		
2079-080	613000	-	-	-	613000	100%
2080-081	436000	-	-	-	436000	100%
2081-082	3271800	-	-	-	3271800	100%

##### **4.1.1 Analysis of Income from Student Fee (Self-generated income)**

The diagram given below presents the income generated from students' fee and the percentage of students' fee to total income over the past three years.

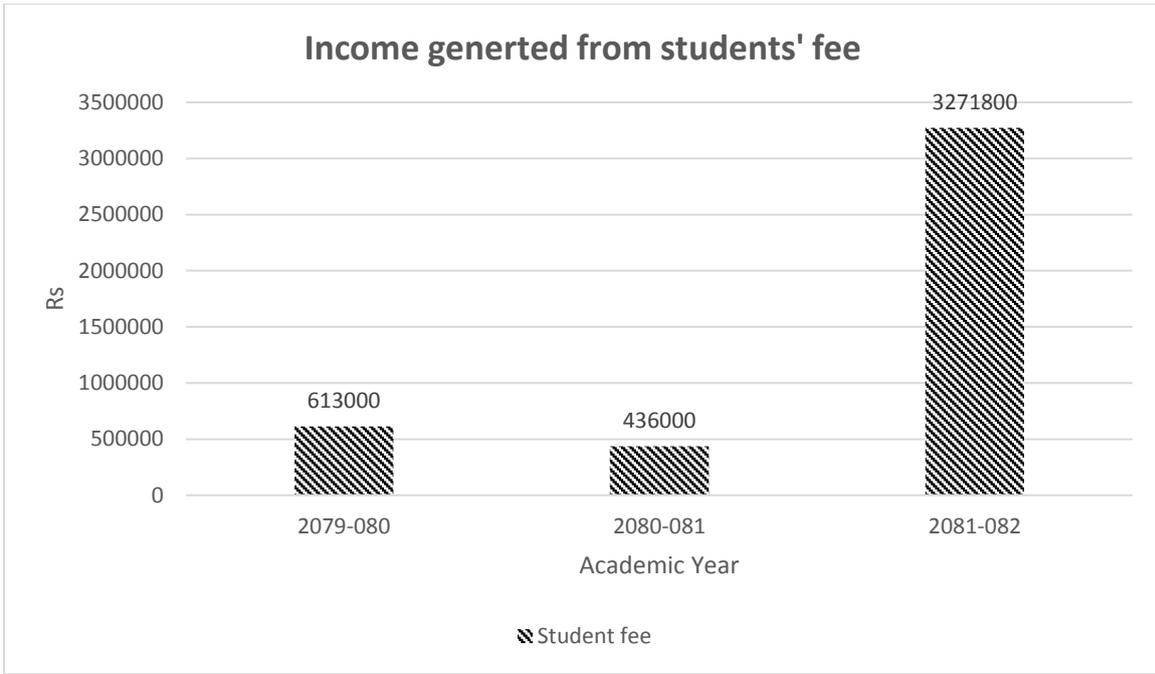


Figure 3 Analysis of income from student fee (Self generated income)

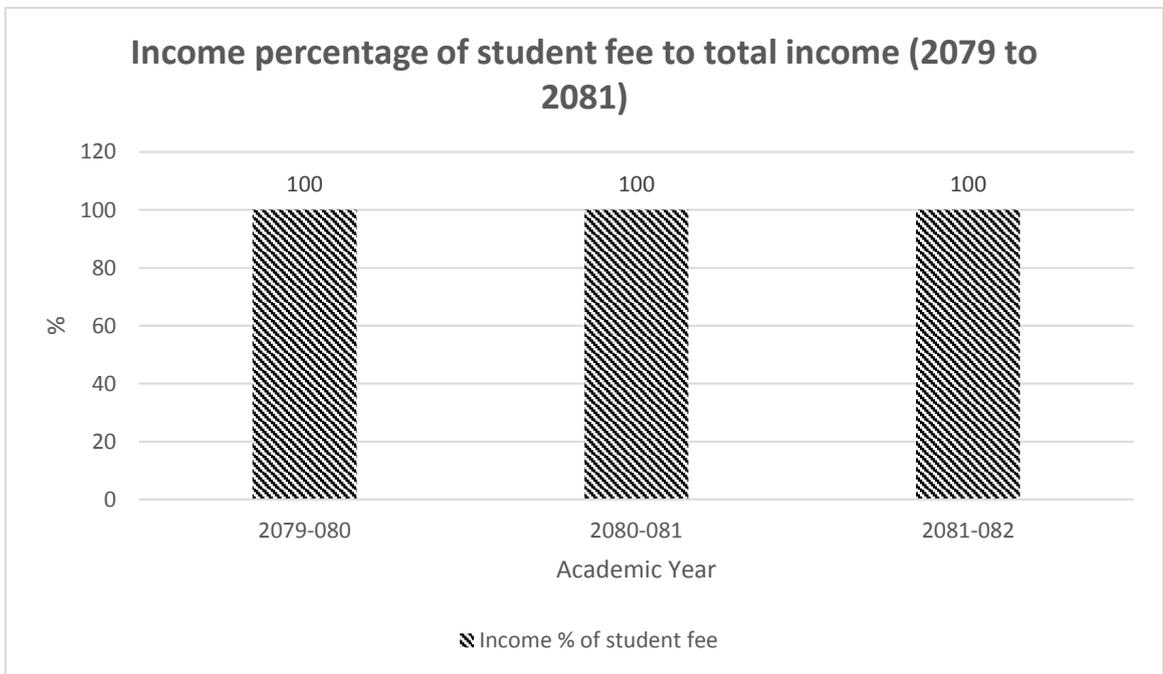


Figure 4 Percentage of student fee to total income

From the table and diagram, it is clear that the fee charged to students is a key source of income.

#### 4.2. Analysis of Expenditure of Past Three Years

The main expenditure items include staff salary, sports, annual function, stationery, telephone, electricity, repair, newspaper, expense on educational material, calendar, fuel, examination, advertisement, sundry expense etc. The tables given below present the analysis of expenditures over the past three years

Table 6

*Expenditure analysis of 2079-080, 2080-081 and 2081-082*

Financial Year	Regular (Recurrent) Expenditure			Capital Expenditure (Fixed Assets Purchase)				Total Expenditure (iii)+(viii)	
	Salary (i)	Other Regular (Recurrent) Exp. (excluding depreciation & salary) (ii)	Total Regular (Recurrent) Exp. (excluding depreciation) (iii)	Major Capital Exp. (Building Construction) (iv)	Computer Purchase (v)	Furniture Purchase (vi)	Books Purchase (vii)		Total Capital Exp. (viii)
2079-080	6738048	1140040	7878088.3	5500000	0	200000	40000	5740000	13618088.3
2080-081	7141709	1181096	8322805.3	300000	350000	150000	40000	840000	9162805.32
2081-082	11985631	1202000	13187632	1000000	0	100000	1000000	2100000	15287631.7

The salary expenditure has increased from 7141708.92 to 11985631.32. The other regular expenditure increased from 1181096.40 to 1202000.36. The total expenditure has decreased from 9162805.32 to 15287631.7. The average total expenditure during the last three years amounted to 12689508.44 rupees.

### 4.2.1 Analysis of Staff Salary

In the year 2081/082 Number of the teaching staff was 19. The diagram below shows the amount of annual expenditure on staff salary.

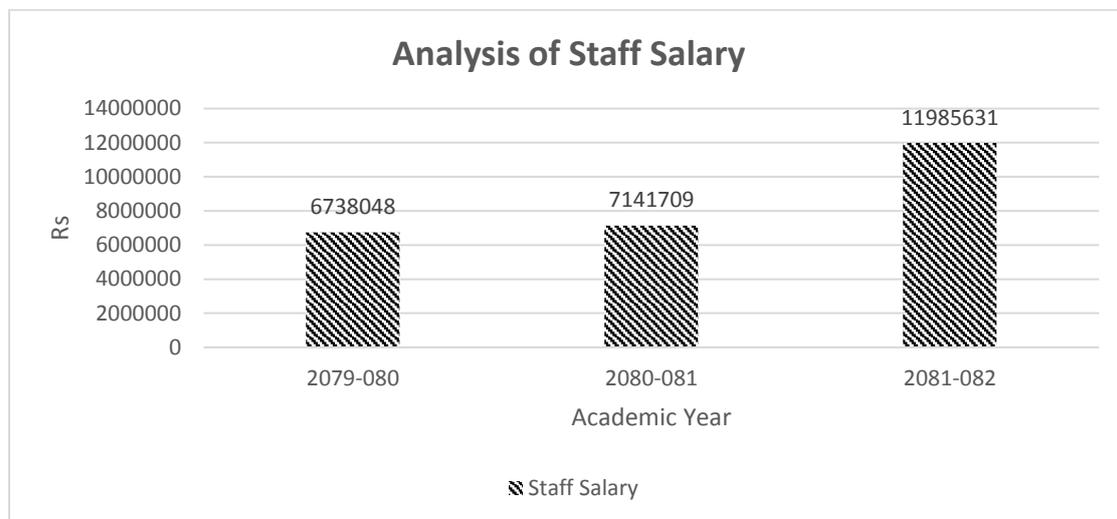
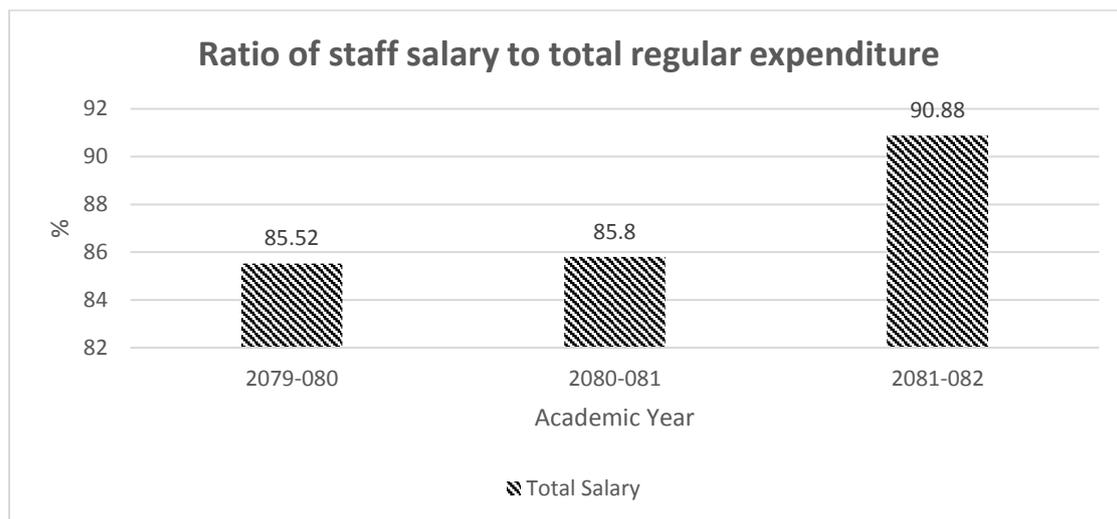


Figure 5 Analysis of Staff Salary

The figure below shows the percentage of staff salary with respect to total regular expenditure.



From the table and diagram, it is clear that the percentage of staff salary with respect to total expenditure in the financial year, 2079-080, 2080-081 and 2081-082 amounted to 85.52%, 85.80% and 90.88% respectively. The average salary expenses stood at 87.4%.

### 4.2.2 Analysis of Recurrent Expenses (Regular Expenditure)

The main recurrent expenditure (excluding salary) includes items like - sports, annual function, stationery, telephone, electricity, sundry expense, advertisement, repair and maintenance,

newspaper, Saraswati Puja, educational development expenditure, calendar, audit fees, fuel, examination expense, etc. The diagram given below presents the amount of regular expenditure incurred over the past three year.

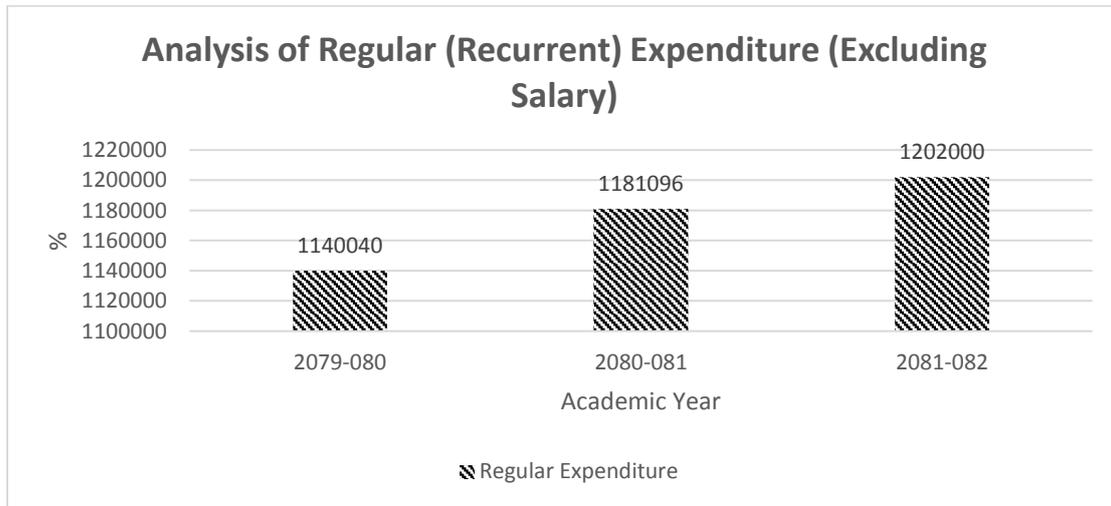


Figure 6 Analysis of Staff Salary

The above diagram shows that the recurrent expenditures of past three years are rupees 11.40 lakh, 11.81 and 12.02 lakh. The average expenditure trend is rupees 11.74 lakh.

### 4.2.3 Analysis of Capital Expenditure

The capital expenditure includes the construction of the building, computer purchase, furniture purchase and book purchase. In the year 2079/080, the capital expenditure amounted to 5740000, in the year 2080/081 it was 840000. and in the year 2081/082 it was 2100000. The diagram is given below shows capital expenditures over the past three years.

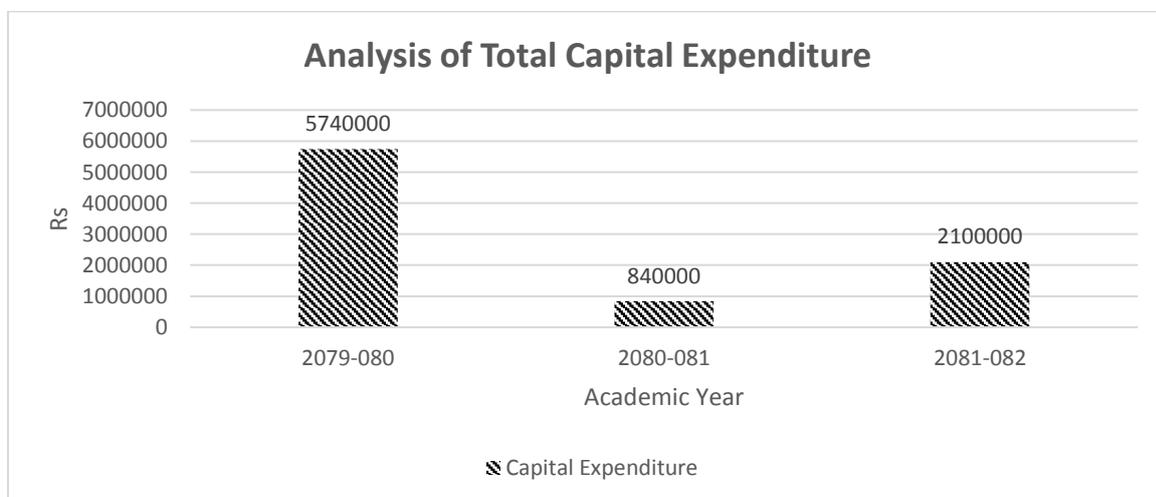
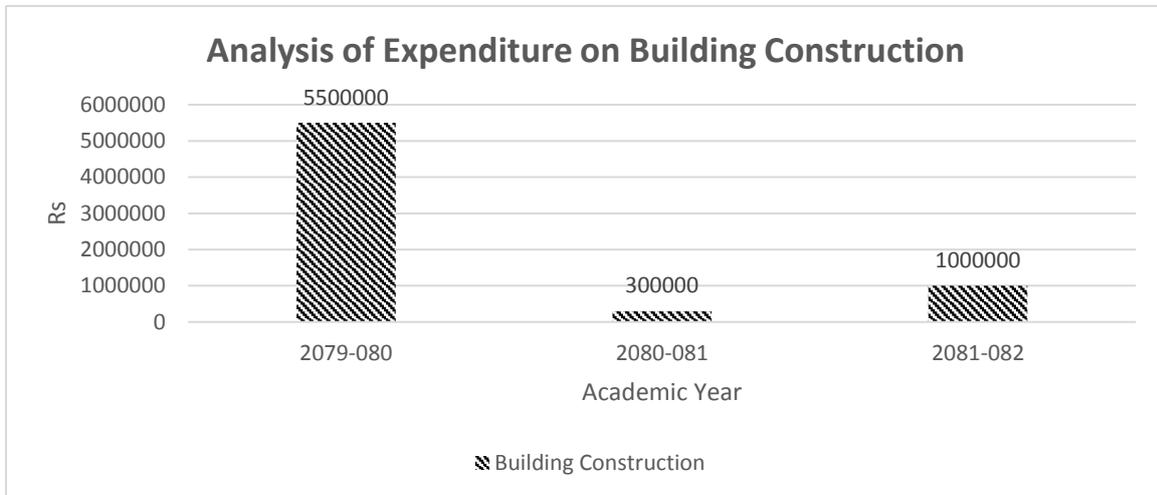


Figure 7 Analysis of Capital Expenditure

In the years, 2079-080, 2080-081 and 2081-082 the total capital expenditure was rupees, 5740000, 840000 and 2100000 respectively.

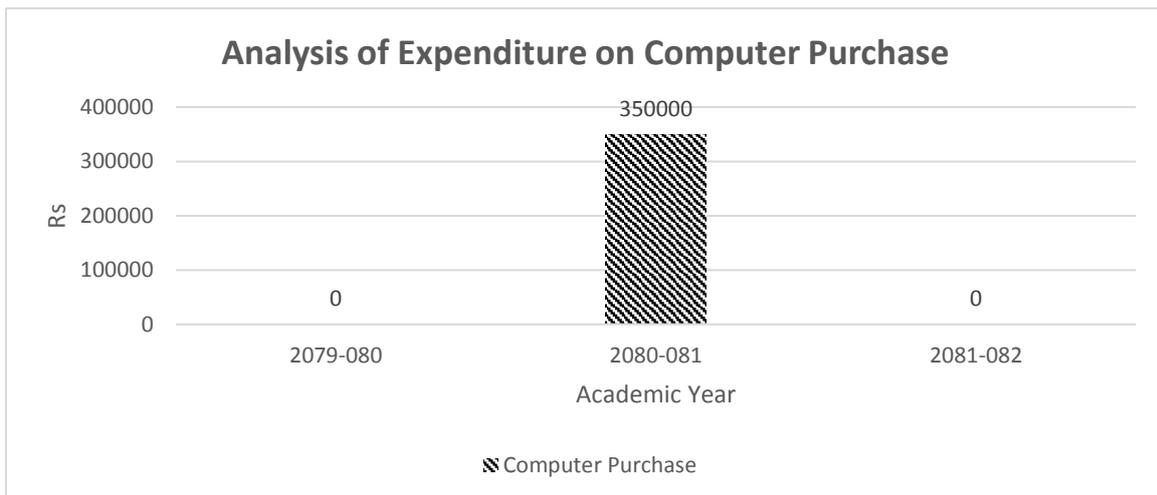
#### 4.2.4 Analysis of Expenditure on Building Construction

The diagram given below presents the expenditure on building construction



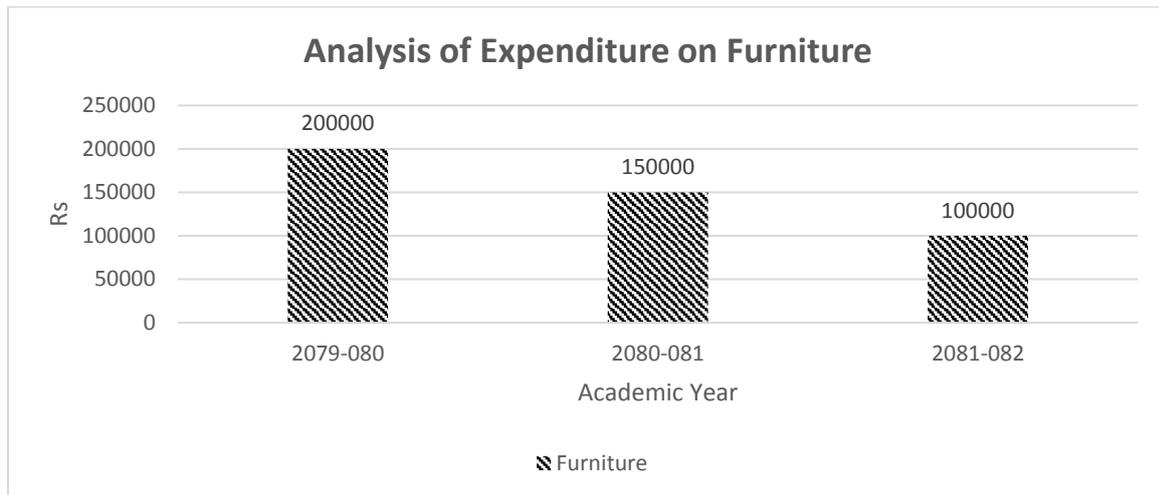
#### 4.2.5 Analysis of Expenditure on Computer Purchase

The diagram given below presents the expenditure on computer purchase



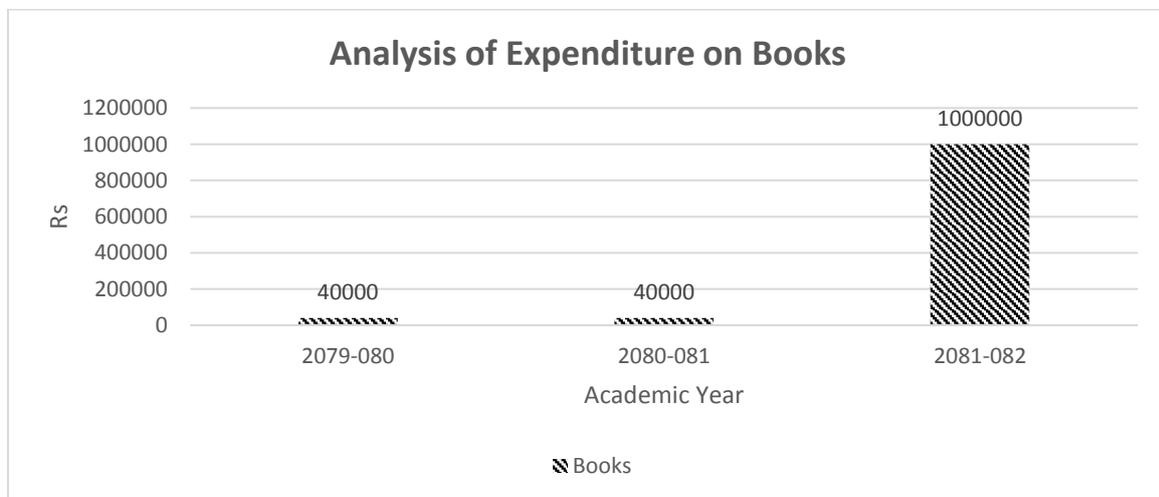
#### 4.2.6 Analysis of Expenditure on Furniture

The diagram below presents the expenditure incurred on furniture



#### 4.2.7 Analysis of Expenditure on Books

The diagram below presents the expenditure incurred on books



### 4.3. Audit Observation/Issues and Steps taken to mitigate the Issues Raised by Audit

#### Observation in the last fiscal year

##### 4.3.1. Audit Observation of the last fiscal year

The audit report of fiscal year 2081-082 is presented below:

#### Auditor's Report (2081/2082)

- ❖ The auditor has stated that the campus has maintained the books of account and the financial statements according to the principles of accounts.

- ❖ The auditor has declared that the campus chief and employees of Sharada Bidyapeeth have not acted contrary to the provisions of the law relating to the maintaining of accounts.
- ❖ Fees received from students have increased in relation to last year.
- ❖ The Staff Salary is increased as compared to the year 2080/081.
- ❖ Expenses has been done economically minimising over cost and unnecessary expenditure.

#### **4.3.2. Steps Taken to Mitigate the Issues Raised by Audit Observation**

The audit Observation Report has not mentioned any significant issues. The campus has to make economic plan for sustainability of campus.

### **5. Social Progress**

Being a Consuetude campus, Sharada Bidyapeeth opted for Social responsibility and quality education for its upliftment.

#### **5.1. Campus's Involvement in Social Activities**

The involvement of campus in social activities is presented below:

- Awareness program about health to the local community.
- Distributing Sanitary Pads to the poor staff of the bus park.
- Tree plantation on the premises of the campus.
- Blood Donation campaign conducted by the campus with the collaboration of Red Cross society in 2081-8-16
- Financial Literary Program.
- Sanitation programs conducted in Local Religious places
- Participation in celebration conducted by Bheemdatt Municipality on Yoga Day.

#### **5.2. Plan for Campus's Contribution to Society**

We have planned to conduct a yoga program with the collaboration of the Zonal Hospital. It has also planned to distribute food and clothes to old age homes and orphanages every year. Similarly, it has a plan to conduct a sanitation awareness program on world environment day. The main aim of the campus towards the contribution to society is listed below

- To prepare useful, hardworking, and honest citizens for society.

- To provide quality education at a cheap price.
- To provide a building for conducting Public Service Commission Examination.
- To encourage students for research work.
- To increase the pass percentage of the students.
- To be a model campus for upcoming new campus.
- Healthy and safe environment for teaching learning activities.

### **5.3. Plan for Increased Involvement of Society in the campus**

- To hold guardian meeting regularly.
- To hold interaction meetings with guardians and stakeholders.
- Motivational program for students and teachers.
- Interaction, Seminar, Workshop
- Celebration of National Days for involvement of Society.

## **6. Issues and Challenges**

It has been seriously felt that this campus needs additional physical infrastructure for delivering quality education for the students this region. There are many problems and challenges to be faced by this institution. The major issues and challenges are as under:

- ❖ There is a lack of funds for the development of the campus.
- ❖ E-teaching environment is to be created.
- ❖ There is a need to improve communication and writing skills among students.
- ❖ There is a need to develop leadership skills among students.
- ❖ Students' class presentation skill needs to be developed.
- ❖ Almost 100% regularity of the students is to be maintained.
- ❖ Green panorama is to be maintained.
- ❖ There is a need to maintain the maximum percentage of pass results.
- ❖ The campus must face the challenge to create a highly cultural environment in the campus.
- ❖ The campus has the responsibility of making this institution as a learning one.
- ❖ There is a need to provide training to teachers.
- ❖ The students number has been decreasing day by day.

**Other challenges are:-**

- ❖ To be a global partner in the field of education.
- ❖ To maintain the sustainability of teaching staff and provide a handsome salary.
- ❖ To make teaching staff competitive in E-teaching.
- ❖ To make arrangements to conduct classes by visiting professors.
- ❖ To make use of E-teaching materials.
- ❖ To construct separate building block.

**6.1. Mitigation Measures taken to address the Issues and meet the Challenges.**

- To maintain relation with UGC by increasing social participation and involvement of local government bodies.
- To exercise self-control and self-discipline among teachers and students.
- To follow attendance management system.
- To conduct class test in order to enhance learning capabilities of students.
- To insured that all the members of this institution follow norms and code of conduct of good education system.

## 7. Annual Work Plan and Budget for Current Fiscal Year

The annual work plan and budget for current fiscal year 2082-083 is presented below.

S.N.	Description			Total
		Activities	Amount	
1.	New Academic Building Construction (2 Stories Block) (Total 14 classrooms) (18'x24')	Design, Layout, Foundation & Construction of Four Stories	2,50,00,000	3,40,00,000
2.	Books for Library	Purchase of Library Books	5,00,000	12,50,000
3.	Furniture	Purchase of Furniture	5,00,000	12,50,000
<b>Total</b>				<b>3,65,00,000</b>
<b>Total Budget for current fiscal year 2082/083 is 3 Crore 65 Lakh Only</b>				

## 8. Projected Annual Work Plan and Budget of the Fiscal Years 2082-083, 2083-84 and 2084-85

The projected annual work plan and budget are presented below:

S.N.	Description	2082/083		2083/084		2084/085		Total
		Activities	Amount	Activities	Amount	Activities	Amount	
1.	New Academic Building Construction (2 Stories Block) (Total 14 classrooms) (18'x24')	Design, Layout, Foundation & Construction of Five Stories	2,50,00,000	Plaster, Electrification, Water Supply, Painting	90,00,000			3,40,00,000
2.	Furniture for Classroom (285 Desk @ Rs 9000, 15 Whiteboards @ Rs 10000 and 15 Tables @ 10000)			Purchase of 285 Desk, 15 Whiteboards, 15 Tables	28,65,000			28,65,000
3.	Books for Library	Purchase of Library Books	5,00,000	Purchase of Library Books	5,00,000	Purchase of Library Books	2,50,000	12,50,000
4.	Computers (10 Set)					Purchase of Computers	10,00,000	10,00,000
5.	Installation of CCTV Camera					Purchase of CCTV Camera	2,50,000	2,50,000
6.	Purchase of Sports Materials					Purchase of Cricket Kits, Football, Volleyball, and other Items	3,00,000	3,00,000
7.	Purchase of Water guard					Purchase of Water guard	3,00,000	3,00,000
<b>Total</b>								<b>3,99,65,000</b>
<b>Total Budget of the fiscal year 2082/083, 2083/084 and 2084/085 is Three Crore Ninety-Nine Lakh Sixty-Five Thousand Only.</b>								

